

**Minutes of the AIRMYN COMMUNITY ASSOCIATION meeting held at
Airmyn Memorial Hall, on Wednesday 14 March 2018 at 20.15 pm**

116/1718	OPENING THE MEETING The Chairman reminded Councillors and the Public that, in accordance with Standing Order 71, all mobile phones should be turned off for the duration of the meeting.	
117/1718	PRESENT: The Chairman, Cllr Hayward; Cllrs Batten, Healey, Lynch and Scott. The Administrator. 2 members of the public.	
118/1718	APOLOGIES Apologies received from – Councillor Fox and Councillor Storr.	
119/1718	APPROVE THE MINUTES OF THE ACA MEETING HELD ON 14 FEBRUARY 2018 The minutes of the previous meeting held on 14 February 2018 had been circulated previously and were agreed as being a true record and duly signed by the Chairman.	
120/1718	DECLARATION OF INTEREST ON AGENDA ITEMS None Received.	
121/1718	ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.	
121.1	DRAFT PROJECTIONS FOR 2018-2019 These had been circulated previously to the committee. The Administrator gave everyone a verbal update of the projections for the new financial year. There will be unknown costs associated with the Insurance report. ACTION. Administrator to continue to update monthly.	
121.2	FABRIC OF THE VILLAGE HALL BUILDING Subsidence. The report from Crawford has been received. Subsidence damage is due to movement of peat soil. The extension has subsided, also the tarmac near the front of the building. Monitoring is advised. ACTION: The Administrator to contact civil engineers to advise on how best to monitor the building and the best way to proceed following the report.	
121.3	ENERGY EFFICIENT LED CEILING LIGHTS Two quotations to date have been received. ACTION: Administrator to add to next agenda.	
121.4	DEFIBRILLATOR GRANT Cllr. Fox had passed the grant application form for The Rusholme Wind Farm to the meeting for signature. An application is made for £1500. The Chair signed this form. ACTION: The administrator is to send the application to The Rusholme Wind Farm.	
122/1718	FINANCIAL MATTERS AND PAYMENTS:	
122.1	The bank reconciliation up to 28 February 2018 had been circulated previously to the committee and this was approved by the committee and signed accordingly.	
122.2	The following payments were approved:	£
	Recharge Clerk's wages February to APC.	
	BACs payment – March Wages - Caretaker	
	BACs payment – March Wages - Cleaner	
	March – Additional Wages – Relief Caretaker (variable depending on hours)	
	Carlisle DIY Building items	£29.80
	S Hayward Cleaning Materials	£4.20

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Signed by The Chairman :

Miss S Hayward

Date:

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	P&J Windows x 3 months	£90
	Townends Accountants 31.3.2017 Audit and Charity work	£474
	H Jubb Electrical work at the hall	£37.00
123/1718	New Issues Raised	
123.1	ERA of RCB. Membership is £25 per year. RESOLVED: No membership needed. ACTION. Not to apply for this membership.	
123.2	Rotary Event. RESOLVED: £125 will be the fee chargeable for the May Race Night. Action. Administrator to invoice.	
123.3	A quote for the audit to 31 March 2018 had been received £415 plus vat. RESOLVED. The quote be accepted appointing Townends Accountants as auditors for the year ending 31 March 2018. ACTION. Administrator to confirm acceptance of quote.	
124/1718	MATTERS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING: None reported	
125/1718	Members of the public. No issues raised.	
126/1718	STAFF MATTERS: Confidential.	
The Chairman thanked councillors and members of the public for their attendance and closed the meeting at 20.45 pm.		
DATE OF THE NEXT MEETING 11 APRIL 2018 IN THE GEORGE DALES ROOM, AIRMYN MEMORIAL HALL		

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Signed by The Chairman :

Miss S Hayward

Date: