

**Minutes of the AIRMYN COMMUNITY ASSOCIATION meeting held at
Airmyn Memorial Hall, on Wednesday 11 April 2018 at 20.20 pm**

1/1819	OPENING THE MEETING The Chairman reminded Councillors and the Public that, in accordance with Standing Order 71, all mobile phones should be turned off for the duration of the meeting.	
2/1819	PRESENT: The Chairman, Cllr Hayward; Cllrs Batten, Healey, Lynch and Scott. The Administrator. 2 members of the public.	
/1819	APOLOGIES Apologies received from – Councillor Fox.	
4/1819	APPROVE THE MINUTES OF THE ACA MEETING HELD ON 14 MARCH 2018 The minutes of the previous meeting held on 14 March 2018 had been circulated previously and were agreed as being a true record and duly signed by the Chairman.	
5/1819	DECLARATIONS OF INTEREST ON AGENDA ITEMS None Received.	
6/1819	ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.	
6.1	DRAFT PROJECTIONS FOR 2018-2019 These projections had been circulated previously to the committee. The Administrator gave everyone a verbal update of the projections for the new financial year. There will be unknown costs associated with the Insurance report. ACTION. Administrator to continue to update monthly.	
6.2	FABRIC OF THE VILLAGE HALL BUILDING A local civil engineer has quoted for adequately monitoring the village hall following the recent inspections. RESOLVED: To accept the quote. ACTION: The Administrator to contact the civil engineers to confirm quote acceptance of £1095.00. This will monitor the hall for one year for building movement and cracking.	
6.3	ENERGY EFFICIENT LED CEILING LIGHTS Two quotations to date have been received. Another contractor had introduced different ideas for sports lighting i.e. wall mounted. RESOLVED: Multi-functional lighting needs further consideration. ACTION: P Batten to arrange a free plan, relevant to sports hall lighting, by an electrical supplier.	
7/1819	FINANCIAL MATTERS AND PAYMENTS: The financial accounts to 31 March 2018 prepared by Townends were signed by C Fox and S Hayward as trustees. The relevant Charity Commission return had been submitted on time.	
7.1	The bank reconciliation up to 31 March 2018 had been circulated previously to the committee and this was approved by the committee and signed accordingly.	
7.2	The following payments were approved:	£
	Recharge Clerk's wages March to APC.	
	BACs payment – April Wages – Caretaker.	
	BACs payment – April Wages – Cleaner.	
	March – Additional Wages March– Relief Caretaker (variable depending on hours)	
	Goole Town Council Playground course.	£100.00

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Signed by The Chairman :

Miss S Hayward

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	Access Locksmith Keys.	£50.00
	Prestige Safety Extinguisher inspection.	£65.40
	KSP Tooling Ltd. Paper Towels.	£ 23.94
	ERYC Waste Disposal.	£169.26
	Harrison Electrical New Shower.	£270.02
8/1819	NEW ISSUES RAISED	
8.1	Thank you letters are to be issued to all fund raisers who helped raise funds for the Memorial Hall in the last financial year. ACTION. Administrator to issue the letters.	
9/1819	MATTERS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING:	
10/1819	MEMBER OF THE PUBLIC. No matters for discussion.	
11/1819	STAFF MATTERS: Confidential.	
The Chairman thanked councillors and members of the public for their attendance and closed the meeting at 20.45 pm.		
DATE OF THE NEXT MEETING 9 MAY 2018 IN THE GEORGE DALES ROOM, AIRMYN MEMORIAL HALL		

2 Minutes of Airmyn Community Association Meeting Held On 11 April 2018

Signed by The Chairman :

Miss S Hayward

Date: