

**Minutes of the AIRMYN COMMUNITY ASSOCIATION meeting held at  
Airmyn Memorial Hall, on Wednesday 11 July 2018 at 20.30 pm**

32/1819	<b>OPENING THE MEETING</b> The Chairman reminded Councillors and the Public that, in accordance with Standing Order 71, all mobile phones should be turned off for the duration of the meeting.	
33/1819	<b>PRESENT:</b> Chair Cllr Fox; Cllrs Healey, Batten, and Scott. The Administrator. No members of the public.	
34/1819	<b>APOLOGIES</b> S Hayward and M Lynch. A get well soon card was signed for Miss Hayward.	
35/1819	<b>APPROVE THE MINUTES OF THE ACA MEETING HELD ON 13 JUNE 2018</b> The minutes of the previous meeting held on 13 June 2018 had been circulated prior to this meeting and were agreed as being a true record and duly signed by the Chair.	
36/1819	<b>DECLARATIONS OF INTEREST ON AGENDA ITEMS</b> None Received.	
37/1819	<b>ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY:</b>	
37.1	<b>DRAFT PROJECTIONS FOR 2018-2019</b> These projections had been circulated previously to the committee. <b>ACTION: Administrator to continue to update monthly.</b>	
37.2	<b>SUBSIDENCE AT THE HALL</b> A local civil engineer has placed “tell-tale” monitoring pins on the hall exterior walls. It may be possible for an appeal to be made following the claim refusal by the insurers. The Clerk was asked to enquire what chance we had of success and the costs involved in preparing and submitting any appeal. <b>ACTION:</b> The monitoring work has now started, and a further visit is planned for July.	
37.3	<b>ENERGY EFFICIENT LED CEILING LIGHTS</b> Three quotes for a Fire risk assessment were considered. <b>RESOLVED:</b> To accept the most competitive quote from Hunter Consultancy Service. £200. <b>ACTION:</b> The Clerk to arrange the visit. Include on the next agenda for consideration regarding addition to the grant application.	
37.4	<b>HALL FLOORING</b> Two quotes are now held. Issues with damp must be resolved before work is started. <b>RESOLVED:</b> To keep as an agenda item for a decision to be made. A grant application will be actioned. <b>ACTION:</b> The administrator will try and arrange a further quote if a grant application is to be made.	
37.5	<b>ACOUSTIC CEILING TILES</b> A tile sample was shown to the councillors. A thorough check to be made as to the tiles’ suitability. <b>RESOLVED:</b> To continue researching for similar tiles. <b>ACTION:</b> The administrator will continue to seek a price for new acoustic ceiling tiles.	
38/1819	<b>FINANCIAL MATTERS AND PAYMENTS:</b>	
28.1	The bank reconciliations up to 30 June 2018 had previously been circulated. <b>RESOLVED:</b> To accept the June accounts.	
28.2	The following payments were approved:	£
	Recharge Clerk’s wages June to APC.	
	BACs payment – July Wages – Caretaker.	
	BACs payment – July Wages – Cleaner.	
	Additional Wages June– Relief Caretaker (variable depending on hours)	
	Greenworks	£147.60

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Signed by The Chairman :

Mrs C Fox .....

Date: .....

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	New Age Kurling-equipment (paid to ACA by Over 50s Activity Group)	£325.08
	L.M.B. Lift Ltd-Inspection	72.00
	L.M.B. Lift Ltd-Maintenance	£102.00
	Revised quote from Townends Accountants £275 plus vat <b>RESOLVED:</b> To accept this new quote.	
29/1819	<b>NEW ISSUES RAISED:</b>	
29.1	Gas and Electric. The clerk wishes to be clear on the length of contract. Carried to the next meeting.	
29.2	Football Pitch Enquiry. <b>RESOLVED:</b> The associated costs for maintaining the football pitch are too high for the payment that would be received. <b>ACTION:</b> The clerk to refuse the booking.	
29.3	Enquiry from UK Drive. Carried forward to the next agenda.	
29.4	Container. Carried forward to the next meeting.	
30/1819	<b>MATTERS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING:</b> Purchase new equipment. Table tennis table. Activity Morning accounts update and Terms of reference.	
31/1819	<b>STAFF MATTERS:</b> Confidential. The annual Job Appraisal Reviews will take place shortly, delayed due to Staff holidays.	

The Chairman thanked Councillors for their attendance and closed the meeting at 9.45pm.

**DATE OF THE NEXT MEETING 8 AUGUST 2018 IN THE GEORGE DALES ROOM, AIRMYN MEMORIAL HALL**

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