

**Airmyn Community Association minutes of the meeting held at
Airmyn Memorial Hall, on **Wednesday 9 October 2019 at 8:35pm****

54/1920	<p>Opening the meeting: The Chair reminded all attendees that all mobile phones should be on silent for the duration of the meeting.</p> <p>Present: Caroline Fox, Christine Healey, Sylvia Scott, Matt Lynch, Sue Hayward; Administrator, Rob Charlesworth. 2 members of the public.</p> <p>Apologies: Phil Batten</p>
55/1920	<p>Previous minutes approval: The minutes of the meeting held on 11 September 2019, circulated prior to this meeting, were approved (Proposed: C Healey; Seconded: S Hayward).</p>
56/1920	<p>Declarations of interest on agenda items: None received.</p>
57/1920	<p>Public comments: none</p>
58/1920	<p>Ongoing issues:</p> <ol style="list-style-type: none"> 1. Fire doors: awaiting install date 2. Hall floor: to follow up after doors fitted 3. Lighting: additional quote for upgrades required. Action: Administrator to obtain quotes.
59/1920	<p>Administrator report: Broken window and table in George Dales room require attention, resolved to investigate and get repairs carried out.</p>
60/1920	<p>Financial matters. An update on bank balances and account transactions was provided, reviewed and approved.</p>
61/1920	<p>Safety/security issues. S Scott asked for an update on the CCTV operation. All working OK, helped resolve minor collision of 2 vehicles in car park.</p>
62/1920	<p>Any other business. C Fox enquired about the drainage system at the hall. There are ongoing issues with the pump tripping, partially down to paper towels entering the drains, resolved to investigate installing hand dryer in Disabled toilet and remove paper towels from all toilet areas (Proposed: C Healey; Seconded: C Fox).</p>
63/1920	<p>Next meeting agenda items: none noted</p>
64/1920	<p>Next meeting: Wednesday 13th November 2019 at Airmyn Memorial Hall.</p>
	<p>Members of the public asked to leave for the remainder of the meeting.</p>
65/1920	<p>Staff matters: Issues discussed. Staff appraisals to arrange.</p>
<p>The Chair thanked everyone for their attendance and closed the meeting at 9.30pm.</p>	

Signed by The Chair, C Fox Date: