

**Airmyn Community Association minutes of the meeting held online and at Airmyn Memorial Hall, on Wednesday 10 June 2020 at 7:45pm**

001/2021	<b>Public comments:</b> none
002/2021	<b>Opening the meeting:</b> The Chair reminded all attendees that all mobile phones should be on silent for the duration of the meeting. <b>Present:</b> Caroline Fox, Christine Healey, Sylvia Scott, Sue Hayward, Matt Lynch; Administrator, Rob Charlesworth. 0 members of the public. <b>Apologies:</b> none
003/2021	<b>Previous minutes approval:</b> Resolved to accept the March minutes, circulated prior to this meeting, as a true record.
004/2021	<b>Declarations of interest on agenda items:</b> None received.
005/2021	<b>Ongoing issues:</b> <b>Football pitch:</b> junior football team request for funding assistance to improve the playing surface and permission to install drainage assessed, further details on drains required, Action: Admin to request details.
006/2021	<b>Administrator report:</b> Hall floor refurbishment complete; Decorating complete; Electrical remedial work required following service visits in March once contractors available.
007/2021	<b>Financial matters.</b> An update on bank balances and account transactions was provided, reviewed and approved. The 2019-20 accounts were reviewed and approved.
008/2021	<b>Safety/security issues.</b> Hall sign now missing 2 letters, need to either repair or replace, action: Admin to get quotes. Hall reopening preparation discussed, need to ensure hall clean, introduce new protocols and booking assessments, Action: Admin to obtain cleaning quotes.
009/2021	<b>Any other business.</b> New blind required for hall office internal window, action: Admin to obtain blind.
010/2021	<b>Next meeting agenda items:</b> Hall reopening
011/2021	<b>Next meeting:</b> <b>Wednesday 8<sup>th</sup> July 2020</b> at Airmyn Memorial Hall or online.
	<b>Members of the public asked to leave for the remainder of the meeting.</b>
012/2021	<b>Staff matters:</b> Issues discussed and actions agreed, including reviewing current contracts and job descriptions.
The Chair thanked everyone for their attendance and closed the meeting at 8:40pm.	

Signed by The Chair, C Fox ..... Date: .....