

**Minutes of the meeting of Airmyn Community Association held on
Wednesday, 6 January 2016 in the George Dales Room, Airmyn Memorial
Hall at 7.15 pm.**

**Present: H. Cowling (Chair), R. Lowe, R.Shelton, J.Peake, A. Thompson and
Administrator.**

Public Present: None

104/1516 Mobile phones. All switched to silent mode.

105/1516 The minutes of the meeting held on Wednesday, 2 December 2015
were approved and signed as a true record

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106/1516 Declarations of Interest.
None declared.

107/1516 Ongoing issues.

107.1 Kitchen update: R.Lowe reported that the grant application had
been submitted to the Rusholme Windfarm Trust and that she had
received an acknowledgement. The application exceeds the grant
available. She had not been informed as to when the application
would be looked at. Cllr. Fox had agreed to her name being put
forward as a referee on our behalf.

107.2 Faulty heating in the main hall:

Hall users had been complaining that the heating in the main hall
was not working properly. The heaters were not coming on or
going off at the times set. The caretaker and Hugh Peake had
been several times to check the timers and had concluded that
they were being altered. The Administrator informed the
committee that the annual service had been carried out
and no faults were highlighted.

Letters of apology had been sent to the hall users and it had been
suggested that a small token of apology be given to hirers.

Resolved: Not to give small tokens of apology because due to the
economic position of the ACA. To place a perspex cover over the
heating controls to prevent any alteration to the timing once set.

107.3 Update re the letting of the R.L.Walker Room as office space:
This is being advertised in the Airmyn News and the website but no enquiries had been received.

107.4 Marketing/Development Plan for the Hall.

It was noted that the Hall is little used during the daytime and possible uses for the Hall were discussed. The Postmaster had suggested to the Administrator that Short Mat Bowls could be played in the Hall.

R. Shelton had investigated the possibility of holding film nights and had spoken with Mature Mayhem, who operate film shows in villages and are funded by the East Riding. Other activities were craft/design workshops.

Resolved: To research the possibility of Short Mat Bowls. H.Cowling to ask a member of Airmyn Bowls Club if they interested in pursuing this.

107.5 German Visit.

David Galloway had asked the ACA if it was possible for the church group from Germany to hire the hall for four nights and days just before Easter. This visit has taken place for the past twelve years. A discussion then took place highlighting concerns re risk assessments and insurance and that the cooker in the Hall kitchen had been decommissioned. J. Peake felt guidance should be sought from ERNLLCA .

Resolved: To inform David Galloway that the Hall is without a Cooker and the price for the visit will be £750.

107.6 Caretaker's Tools.

A tool kit had been purchased and given to the Caretaker.

107.7 Hall inventory.

It was noted that some of the tables had disappeared and that the Hall inventory should be updated.

Resolved: The Caretaker is to be asked to make an inventory of the tables, chairs, staging etc. and to identify any damage.

107.8 Session package prices.

A discussion took place as to the prices to be charged for 2016/17.

Resolved: Main Hall: - £25 for the first hour and £20 per hour thereafter.

G.D. Room: - £15 per hour.

R.L.Walker Room: - £10 per hour.

Present regular users: - £17.50 per hour from 1 April 2016.

Pilates, extra hour: - £20

Airmyn School: - £45 for 2 hours on Friday afternoons.

Party Package: - 10.00 hrs. until 17.30 hrs, weekdays and Sunday: £35 for 2 hours plus £15 for each additional hour.

Saturday: – 10.00 hrs. until 13.00 hrs. as above.

After 13.00 hrs:- £25 per hour and £20 for each additional hour.

Included in the booking fee – for bookings of one hour, 10 minutes either side for setting up and clearing away.

For over 2 hours, 30 minutes either side.

Football Tots:- Saturday mornings 3 hours, £50.

Price for regular users:- from 1 April 2016 to 1 October 2016 the price will be set at £17.50 hour. As from 1 April 2016, we will require users to pay up front, one month in advance: invoices will be sent one month ahead. If hirers wish to cancel session, one month's notice must be given, otherwise the session will be charged at the full rate.

107.8 Cllr. Fox would like to hire the Hall for a public meeting in early February and for a planned Queen 's Birthday celebration in June.

Resolved: To charge £25per hour and any additional hour £20 for the February meeting. £200 will be charged the Queen's Birthday Celebration. Steps will be taken to ensure that the kitchen will be operational for this event.

107.9 Waste collection costs 2016/2017 by ERYC. Green bin £164.32.

Resolved: To agree to this service.

- 107.10 Fund raising events planned to date.
29 January – Quiz Night
26 February – Leap Year Hop, live Ceilidh band
15 April – Casino Night

108/1516 Financial matters and payments:

108.1 Bank reconciliation up to 31 December 2015 presented to the committee.

Budget projections for 2016/2017 financial year excluding costs for trees and playground. Addition for the Bowls Club lease.

Resolved: To increase the lease to £400 as from 1 August 2016.

109/1516 Payments.

The following payments were approved and cheques signed at the end of the meeting.

109.1 Arcade Electrics £32.00.

109.2 Caretaker wages

109.3 Cleaner wages

109.4 NGS Services. Query re further for resetting. £686.40

109.5 Electrician – no invoice to date.

109.6 Recharge wages December to APC.

109.7 A. Thompson Domaine Name. Next meeting.

109.8 Chatham and Jackson £648.00

109.9 H. Cowling Tool Box £44.99

109.10 C. Goddard £2182.51 New Boiler

109.11 ERYC waste collection £164.32, to be invoiced.

109.12 HMRC 3 months payment £299.20

109.13 S.E. Taylor, Ceilidh Band deposit. £50.00

109.14 G. Fillingham £2210.00

110/1516 New Issues Raised

110.1 Trees in the vicinity of the Hall.

The work is to be out soon and a review is to be made in early March before Airmyn Parish Counciltake on this responsibility.

110.2 Retention of records.

Archive have been purchased and the Administrator to start work on this in January.

110.3 Activities page on the website.

A. Thompson is dealing with this. Recent flood warnings have had over 6000 visits to the parish council website.

110.4 Wish List.

Carried forward to next meeting.

110.5 Yorkshire.com membership benefits and associated costs.

Carried forward to the next meeting.

110.6 Funding Sources.

Goole Fields Windfarm Fund the offer from Steven Hunt to contact the Howden Masonic Lodge is to be investigated.

110.7 The meeting dates are to remain the first Wednesday of the month.

110.8 The Administrator gave her apologies for 5 October 2016.

111/1516 Matters for inclusion on the agenda for the next meeting.

Carpet sale.
New fire doors.

113/1516 Date for the next meeting.

3 February 2016

Chair:

Date:

