

Minutes of the meeting of the Airmyn Community Association held on 21 December 2016 in the George Dales room Airmyn Memorial Hall at 3.20pm.

Present J Peake, S Hayward, C Fox and P Gardner and the Administrator.

76/1617 Mobile phones. All switched to silent mode.

77/1617 Apologies. None.

78/1617 The minutes of the 9 November meeting were signed as a true and correct record.

79/1617 Declarations of interest. None declared.

80/1617 No members of the public were present.

#### 81/1617 Ongoing Issues

81.1 The administrator was asked to send letters of thanks to those who had made "gifts in kind" towards the kitchen improvements: Howdens kitchens: D Kirk, decorator and T Watson who obtained the range oven at a reduced price. The chair and fellow Councillors thanked Miss Hayward for her enormous amount of time and effort in the past months. The kitchen part of the project is complete and the grant form can be completed and returned. D Kirk is to be asked to quote for "gift in kind" painting of the hall, toilets, RL Walker room, GD room and the entrance hall.

81.2. The administrator had submitted the grant application for the Connecting communities grant to continue the Grin and tonic sessions in the hall. A coach will be engaged for a 12-week period after which it is hoped the group can continue with the resources which will be bought and using the training given.

81.3 Volunteers have carried out work saving the hall money but there will be the need to use the two new staff sourced in the new year. They are to be used on an hourly basis only and on a non-contract basis. A new Hoover may be needed for the hall and this is to be looked at.

81.4 No overtime payments made.

81.5 The heating continues to be a problem but the committee will look at covering the whole of the controls. Frequent checks should ensure no heating is left on when not needed.

81.6 The administrator had supplied draft income and expenditure projections for 2017-2018 and these are improved due to more regular users and volunteer help. The administrator has looked at every item of expenditure and sourced it cheaper if she could.

82/1617 Bank reconciliations to 30 November 2016 were approved by the committee and signed accordingly. These had previously been circulated to all the committee for consideration.

Approval for retrospective cheques

82.1 Caretaker wages November.

82.2 Cleaner wages November.

BACS payment made to P&J Windows £90

Payments approved

82.3 Recharge Clerks wages November to APC.

82.4 Rigby Taylor line paint £63.12

82.5 Skip Hire £192.

82.6 Natural Gas Services Ltd £367.20.

Mrs J Peake Chair

- 82.7 Caretaker November wages.
- 82.8 Cleaner November wages.
- 82.9 Townends Accountants £450.
- 82.10 Elcocks Paper towels £33.18.
- 82.11 N Ingleton Cleaning materials £8.24
- 82.12 W Sparks electrical work £370.
- 82.13 Airmyn Parish Council VAT £807.49

83/1617 New Issues Raised.

Resolved not to continue the ERA of RCB membership.

84/1617 Items for next agenda

A possible one year appointment for a Business Development Individual to organise and develop the hall and its uses.

85/1617 Date of the next meeting 8pm 11 January 2017.

Mrs J Peake

Chair

Mrs J Peake Chair