

**Airmyn Community Association
Administrator Mrs N Ingleton
22 Field Road Crowle Scunthorpe DN17 4HP
07557 166909 email airymnca@gmail.com**

13 December 2016

Dear Councillor

You are summoned to attend the next meeting of Airmyn Community Association to be held on Wednesday 21 December 2016, in the G D room, Airmyn Memorial Hall following the parish council meeting 3.00pm

Agenda

Public present:

- 1 Mobile phones to be switched to silent mode.
- 2 Apologies.
- 3 To confirm the minutes of the meeting held on Wednesday 9 November 2016 are approved and signed as a true record.
- 4 To receive declarations of Interest on agenda items. (existence and nature of interest, must be declared and recorded)
- 5 Ten minutes for members of the public.
- 6 Ongoing issues.
 - 6.1 Kitchen. Thank you, Howdens Kitchens. Other thanks due?
 - 6.2 Daytime activities. Connecting Communities Grant.
 - 6.3 New Staff. Staffing issues.
 - 6.4 Overtime payments.
 - 6.5 Heating.
 - 6.6 Draft Projections for 2017-2018.
 - 6.7 Spreadsheet for yearly building checks.

Chair _____

Date _____

7 Financial matters and payments:

Retrospective BACS payment P&J Window Cleaning Service £90.00

Bank reconciliation up to 30 November 2016 presented to the committee.

Cheques for payment

Rigby Taylor-Line Paint £63.12.

Natural gas Services – Boiler service £367.20.

Townends Accounts audit £450.

Elcocks Paper Towels £33.18.

N Ingleton Cleaning Materials £8.24.

Airmyn Parish Council £807.49 Vat to 30 September 2016.

W Sparks electrical work £370.

Initial workings for the Budget 1 April 2017 to 31 March 2018.

8 Payments for Approval

Retrospective cheques approved

8.1 Caretaker Wages November

8.2 Cleaner Wages November

The following payments were approved and cheques signed at the end of the meeting.

8.3 Recharge Clerks wages November to APC.

8.4 Caretaker December wages

8.5 Cleaner December wages

Chair _____

Date _____

9 New Issues Raised

9.1. ERA of RCB membership.

10. Matters for inclusion on the agenda for the next meeting.

11 Date for the next meeting

11 January 2017 8pm.

Nichola Ingleton
Administrator

Chair _____

Date _____

**Airmyn Community Association
Administrator Mrs N Ingleton
22 Field Road Crowle Scunthorpe DN17 4HP
07557 166909 email airymnca@gmail.com**

13 December 2016

Dear Councillor

You are summoned to attend the next meeting of Airmyn Community Association to be held on Wednesday 21 December 2016, in the G D room, Airmyn Memorial Hall following the parish council meeting 3.00pm

Agenda

Public present:

- 1 Mobile phones to be switched to silent mode.
- 2 Apologies.
- 3 To confirm the minutes of the meeting held on Wednesday 9 November 2016 are approved and signed as a true record.
- 4 To receive declarations of Interest on agenda items. (existence and nature of interest, must be declared and recorded)
- 5 Ten minutes for members of the public.
- 6 Ongoing issues.
 - 6.1 Kitchen. Thank you, Howdens Kitchens. Other thanks due?
 - 6.2 Daytime activities. Connecting Communities Grant.
 - 6.3 New Staff. Staffing issues.
 - 6.4 Overtime payments.
 - 6.5 Heating.
 - 6.6 Draft Projections for 2017-2018.
 - 6.7 Spreadsheet for yearly building checks.

Chair _____

Date _____

7 Financial matters and payments:

Retrospective BACS payment P&J Window Cleaning Service £90.00

Bank reconciliation up to 30 November 2016 presented to the committee.

Cheques for payment

Rigby Taylor-Line Paint £63.12.

Natural gas Services – Boiler service £367.20.

Townends Accounts audit £450.

Elcocks Paper Towels £33.18.

N Ingleton Cleaning Materials £8.24.

Airmyn Parish Council £807.49 Vat to 30 September 2016.

W Sparks electrical work £370.

Initial workings for the Budget 1 April 2017 to 31 March 2018.

8 Payments for Approval

Retrospective cheques approved

8.1 Caretaker Wages November

8.2 Cleaner Wages November

The following payments were approved and cheques signed at the end of the meeting.

8.3 Recharge Clerks wages November to APC.

8.4 Caretaker December wages

8.5 Cleaner December wages

Chair _____

Date _____

9 New Issues Raised

9.1. ERA of RCB membership.

10. Matters for inclusion on the agenda for the next meeting.

11 Date for the next meeting

11 January 2017 8pm.

Nichola Ingleton
Administrator

Chair _____

Date _____

**Airmyn Community Association
Administrator Mrs N Ingleton
22 Field Road Crowle Scunthorpe DN17 4HP
07557 166909 email airymnca@gmail.com**

13 December 2016

Dear Councillor

You are summoned to attend the next meeting of Airmyn Community Association to be held on Wednesday 21 December 2016, in the G D room, Airmyn Memorial Hall following the parish council meeting 3.00pm

Agenda

Public present:

- 1 Mobile phones to be switched to silent mode.
- 2 Apologies.
- 3 To confirm the minutes of the meeting held on Wednesday 9 November 2016 are approved and signed as a true record.
- 4 To receive declarations of Interest on agenda items. (existence and nature of interest, must be declared and recorded)
- 5 Ten minutes for members of the public.
- 6 Ongoing issues.
 - 6.1 Kitchen. Thank you, Howdens Kitchens. Other thanks due?
 - 6.2 Daytime activities. Connecting Communities Grant.
 - 6.3 New Staff. Staffing issues.
 - 6.4 Overtime payments.
 - 6.5 Heating.
 - 6.6 Draft Projections for 2017-2018.
 - 6.7 Spreadsheet for yearly building checks.

Chair _____

Date _____

7 Financial matters and payments:

Retrospective BACS payment P&J Window Cleaning Service £90.00

Bank reconciliation up to 30 November 2016 presented to the committee.

Cheques for payment

Rigby Taylor-Line Paint £63.12.

Natural gas Services – Boiler service £367.20.

Townends Accounts audit £450.

Elcocks Paper Towels £33.18.

N Ingleton Cleaning Materials £8.24.

Airmyn Parish Council £807.49 Vat to 30 September 2016.

W Sparks electrical work £370.

Initial workings for the Budget 1 April 2017 to 31 March 2018.

8 Payments for Approval

Retrospective cheques approved

8.1 Caretaker Wages November

8.2 Cleaner Wages November

The following payments were approved and cheques signed at the end of the meeting.

8.3 Recharge Clerks wages November to APC.

8.4 Caretaker December wages

8.5 Cleaner December wages

Chair _____

Date _____

9 New Issues Raised

9.1. ERA of RCB membership.

10. Matters for inclusion on the agenda for the next meeting.

11 Date for the next meeting

11 January 2017 8pm.

Nichola Ingleton
Administrator

Chair _____

Date _____