

# **Airmyn Community Association**

Airmyn Memorial Hall, Woodland Way, Airmyn, Goole DN14 8LY

February 2022

Dear Councillor,

Your attendance is requested at the meeting of **Airmyn Community Association** to be held at Airmyn Memorial Hall on **Wednesday 9<sup>th</sup> February 2022 at 8pm (approx.)**

## **AGENDA**

1. Public participation: the public may attend the meeting. To raise subjects which they wish to bring to the attention of the Community Association they should email [airmynca@gmail.com](mailto:airmynca@gmail.com) at least one week before meeting date. Suitable issues will be placed on the next agenda for discussion.
  2. Open meeting, receive apologies for absence and remind attendees that mobile phones should be silent for the duration of the meeting.
  3. Approve the minutes of the meeting held on Wednesday 12<sup>th</sup> January 2022
  4. Items closed since last meeting:
    - 4.1 39/2122 – Lift Replacement Rollers / Repair – works completed
  5. On-going Issues:
    - 5.1 038/2021 - Windows and Door Replacement (part funded) – C Hewitt / Administrator
    - 5.2 28/2122 – Kitchen Facilities Upgrade – Administrator / C Fox
    - 5.3 31/2122 – Damage to Entrance Barrier – Administrator / S Hayward
    - 5.4 35/2122 - Fire Alarm and Emergency Testing – Relief Caretaker / S Hayward
    - 5.5 45/2122 – Installation of Key Safe Box – Administrator
    - 5.6 50/2122 - New Lift – Administrator
    - 5.7 51/2122 – Wall Heater Replacement - Administrator
  6. New Issues:
    - 6.1 Garden Waste (brown) Bin - Administrator
    - 6.2 IAPT Service (Hall Hire) – Administrator
    - 6.3 Fire Extinguishers' Service - Administrator
  7. Financial matters:
    - 7.1 Bank reconciliation & pending payments to approve:
      - a. Staff wages = £446.66
      - b. Utilities: electric = £171.09 + gas = £297.77 + water = £65.83
      - c. A&K Window Cleaning = £30.00
      - d. Clerk (reimburse for key safe box) = £22.66
      - e. RES Lifts: LOLER = £120.00 + Call out repair = £190.50
      - f. Airco (replacement wall heater) = £8368.80
      - g. Mr R Bramham (hall & ground maintenance) = £261.30
    - 7.2 Balance on HSBC current account as at 01/02/2022 = £8,889.54
  8. Safety/security Issues: None
- Public requested to leave for this confidential item.
9. Staff matters – Personnel Committee
    - 9.1 Caretaker