

Contact: The Clerk to Airmyn Parish Council  
Direct Dial: 01405 947117  
E-mail: [clerk@airmynpc.org.uk](mailto:clerk@airmynpc.org.uk)  
Website: [www.airmynparishcouncil.org.uk](http://www.airmynparishcouncil.org.uk)  
Date: 3 October 2025



Airmyn Parish Council  
Airmyn Memorial Hall  
Woodland Way  
Airmyn DN14 8LY

## **Airmyn Parish Council**

Dear Councillor

You are hereby summoned to attend the meeting of **Airmyn Parish Council** on:

**Wednesday 8 October 2025 at 7.00pm**

**at Airmyn Memorial Hall, Woodland Way, Airmyn, DN14 8LY.**

1. Welcome, introductions and apologies for absence.
2. Declarations of Disclosable Pecuniary Interests and/or Personal and Prejudicial Interests.
3. To approve the minutes of the Parish Council Meeting held on 24 September 2025, as an accurate record of the proceedings and to be signed by the Chair.
4. Resident's Participation Time.
  - a) Ms C Levitt - Brackenhill
5. East Riding of Yorkshire Councillor Report.

### **Ongoing Items**

6. Playing Field Drainage Project update.
7. Former Airmyn Bowls Club Site update.
8. Clocktower Gardens.

9 Events Update.

10. Play Area Audit.

**New Items**

11. Insurance Renewal – Arthur J Gallagher Insurance Brokers Limited

12. Policies for Approval:

- a) Anti Bullying and Harassment Policy;
- b) Data Protection and Privacy Policy;
- c) Disciplinary Policy;
- d) Drugs and Alcohol Policy;
- e) Email and Internet Usage Policy;
- f) Equality and Diversity Policy;
- g) Flexible Working Policy;
- h) Grievance Policy;
- i) Home Working Policy;
- j) Lone Working Policy;
- k) Maternity Leave and Pay Policy;
- l) Paternity Leave and Pay Policy;
- m) Performance Improvement Policy and Procedure;
- n) Sickness Absence Policy;
- o) Social Media Policy;
- p) Whistleblowing Policy.

13. **Finances**

To approve the following:

- a) Monthly Budget:
- b) Staff Salaries:
- c) Direct Debits and Payments due before the next meeting:

Payee	Details	Amount
HAD-COPY Ltd	Photocopier charges	£1.98
	<i>Total</i>	£1.98

14. Planning Applications:
15. Planning Decisions:
16. To consider resolving that Agenda will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed.
17. Staffing Update.
  - a) Clerk Recruitment
    - (i) The Post of Clerk;
    - (ii) Preparing the Job Description;
    - (iii) Preparing the Person Specificaiton.

Kind regards

*Y Bellwood*

Ms Y Bellwood  
Interim Clerk  
Airmyn Parish Council