

**AIRMYN PARISH COUNCIL
17 JANUARY 2024 AT 7.00PM
AIRMYN MEMORIAL HALL**

PRESENT: Councillors M Nundy (Chair), C Goddard, StJ Meyers, R Lowe, H Matthews and K Staward.

Ms A Hirst (Parish Clerk) was also in attendance.

Mr S Greenhalgh was also in attendance.

APOLOGIES: Councillor F Stones

001/2024 **WELCOME AND INTRODUCTIONS** – Councillor Nundy welcomed everyone to the meeting. **(Closed)**

002/2024 **DECLARATIONS OF INTEREST** – None were received. **(Closed)**

003/2024 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that there were 2 vacancies on the council. Noted and **Closed**

004/2024 **MINUTES OF MEETINGS HELD ON 8 NOVEMBER & 13 DECEMBER 2023**

Resolved – That the proceedings of the monthly meeting of Airmyn Parish Council, held on 8 November and the budget meeting of Airmyn Parish Council held on 13 December 2023 be agreed as a true record and be signed by the Chair. **(Closed)**

Resident Participation Time

005/2024 **ASSET OPTIMISATION** – The Chair welcomed Mr S Greenhalgh to the meeting. Mr Greenhalgh, a local resident introduced himself to the meeting and explained that he was a chartered surveyor by profession with 25 years' experience specialising in asset optimisation. The council held a discussion with Mr Greenhalgh and it was decided that the parish council produce a brief, stating their aspiration for Airmyn Memorial Hall. It was agreed that a resident survey be produced and circulated throughout the village. Further discussions would be necessary to consider the results of the resident survey and so Mr Greenhalgh agreed to attend another council meeting following receipt of the resident survey and production of the design brief.

Resolved – (a) That a survey be circulated to all residents requesting ideas and suggestions for use/function of the Memorial Hall and other assets; and (b) that Mr Greenhalgh be invited to a future council meeting to further discuss the findings from the survey.

Outstanding/Ongoing Issues

401/2223 **AIRMYN BOWLS ASSOCIATION** – The Clerk advised that she had updated the Lease and forwarded to the councillors for review prior to the meeting. She also advised that she had requested advice from East Riding and North Lincolnshire Local Councils Association (ERNLLCA) which was awaited.

Resolved – (a) That councillors review the amended Lease; and (b) that the Clerk forward ERNLLCA's response (once received) to councillors

318/2223 **DANGEROUS PARKING** – Councillor Goddard advised that despite inviting East Riding of Yorkshire Council ('ERYC') Traffic Management team to visit the village to assess the situation, this action was still outstanding. Cllr Goddard also suggested that a request be put forward to Highways to measure traffic flow and traffic weight through the village.
Resolved – (a) That the Clerk chase ERYC Traffic Management for a date to meet with Cllr Goddard / visit the village; and (b) that the Clerk contact Highways to request traffic flow survey.

251/2223 **HORSE FIELD FENCING** – The Clerk advised that the council that she had forwarded the information/documentation to the legal adviser at ERYC and would revert once a response has been received.
Resolved – To defer the matter until a response is received from ERYC

412/2223 **CLOCKTOWER LIGHTING (MECHANISM)** – The Clerk advised that the lighting issue was resolved. She further advised that following an electrical survey on the clocktower mechanism it was confirmed that the clock required some maintenance works which would be undertaken by ERYC (as owner of the clocktower). Any queries should be directed to ERYC Asset Management. (**Closed**)

420/2223 **MEMORIAL HALL ENTRANCE ROUNDABOUT** – Cllr Meyers presented suggestions for the redesign of the roundabout perimeter. Council agreed to obtain quotes for both wooden and stone feature.
Resolved – Cllr Meyers to obtain quotes and present to council at the next meeting.

404/2223 **FIELD, MEMORIAL HALL GARDEN & PICNIC AREA WEED MANAGEMENT** – The matter was discussed and it was agreed by council to initiate weed control along the dog walk only. **Closed**

405/2223 **SPORTS FIELD DRAINAGE** – The matter was discussed in conjunction with agenda item 005/2024. Cllr Meyers agreed to liaise with Goole Town Council to obtain information relating to similar projects within the surrounding areas. Due to the cost of this project, it was also suggested that the Clerk research possible funding.
Resolved – (a) That Cllr Meyers liaised with Goole Town Council; and (b) that the Clerk research possible funding

New Issues

006/2024 **PLAYGROUND INSPECTION** – The Clerk presented the monthly playground inspection report provided by the council's playground inspector, Mr R Bramham, for review. The Clerk advised that the broken fence post in the play area had been replaced. Removal of the bench legs was outstanding but would be completed within the next few days.
Resolved – That the report be noted and **Closed**

- 007/2024 **TREE SURVEY (MEMORIAL HALL)** – Cllr Matthews advised that during her meeting with HUW Forestry at Bracken Hill (see agenda item 008/2024), the tree survey at the Memorial Hall was confirmed to be undertaken on Saturday 20th January. Report to follow.
Resolved – To review the survey report once received
- 008/2024 **TREE SURVEY (BRACKEN HILL)** – Cllr Matthews provided an overview of her discussions with HUW Forestry during their meeting on site. HUW Forestry suggested that a contamination survey be undertaken on the land prior to the tree survey, however, HUW Forestry agreed to undertake the tree survey on the land free of charge and would dispose of all debris upon completion.
Resolved – (a) That HUW Forestry be sent a copy of Cllr Lowe's report on the land following a recent council meeting that took place on site; (b) that the Clerk research contractors to undertake contamination survey and forward to council for review, and (c) that Councillor Matthews be thanked for meeting HUW Forestry on site and liaising with the contractor.
- 009/2024 **SALT BIN AT WOOD VIEW** – The Clerk advised that there was a broken salt bin located on Wood View which was brought to her attention by ERYC and by a resident. The council discussed the matter and it was resolved to remove and dispose of the salt bin. Any usable salt would be relocated to the salt bin close by on the High Street.
Resolved – (a) That Cllr Meyers remove and dispose of the salt bin and relocate any usable salt, and (b) that the Clerk advise the resident and ERYC. **(Closed)**
- 010/2024 **BRACKEN HILL SECURITY** – Cllr Meyers suggested to the council that, in addition to another padlock being purchased to secure the gates at Bracken Hill, a metal cover also be installed to prevent access to the padlock.
Resolved – (a) It was agreed by council to purchase padlock; and (b) Cllr Meyers agreed to liaise with local welder to obtain quote for padlock cover.

Planning

*Received subsequent to publication of the agenda

- 011/2024 **23/01569/STREM – Proposal:** Erection of a Bogie Service Centre with associated car parking and infrastructure following Planning Permission 19/01430/STPLF (all matters to be considered/AMENDED PLANS).
Location: Siemens Mobility Goole. **Applicant:** Siemens Mobility Goole.
Application Type: Strategic – Reserved Matters.
Resolved – No objections were raised. **(Closed)**

Financial Issues

- 012/2024 **FINANCIAL REPORT** – That the bank reconciliation for the period 1st November 2023 to 9th January 2024 be approved as a true record **(Closed)**

013/2024 **PAYMENTS – Resolved** – That the following payments be approved including Clerk salary (**Closed**)

Payee	Detail	Cost
Vodafone	Telephone, broadband & mobile	£40.45
Grenke	Printer Quarterly Lease Fee	£117.18
Starboard	Scribe Lite (Accounting Software) Monthly Fee	£14.40
*Mr C Goddard	,4x Black 80L Dustbins (Bonfire Event)	£72.00
	Total	£1,144.03

*Receipt present at the meeting. Reimbursement to Cllr Goddard approved by council

Sub-Committee

AIRMYN COMMUNITY ASSOCIATION ('ACA') – The Chair informed the meeting that the extra ordinary meeting of the council on 29th November did not go ahead. It was agreed by council to publish a resident survey for use of the Memorial Hall and grounds and that the matter would be discussed further upon receipt of completed surveys.

Resolved – That all matters be discussed upon receipt of completed survey.

Events

Cllr Lowe to provide the council with a calendar of events for 2024.

Cllr Lowe left the meeting at 9.15pm

Cllr Matthews left the meeting at 9.20pm

Any Other Business

014/2024 **FLY TIPPING AT BRACKEN HILL** – Cllr Meyers reported some fly tipping at Bracken Hill.

Resolved – That the Clerk report to ERYC for removal/disposal (**Closed**)

015/2024 **STACK YARD HGV PARKING AT STACKS YARD** – Cllr Meyers reported HGVs being parked close to Stack Yard which were damaging grassed area and also obstructing pedestrians use of the footpath.

Resolved – That the Clerk report the matter to ERYC Highways together with photographic evidence (**Closed**)

016/2024 **VILLAGE CHRISTMAS TREE REMOVAL** – The Chair reported that he had removed the Christmas tree from the grounds of the Clocktower but that the base of the tree was stuck.

Resolved – Cllr Goddard to remove remaining debris (**Closed**)

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

None

Date of Next Meeting: 14 February 2024 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 9.30pm.

Signed as a true record

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Chairman

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Date