

**AIRMYN PARISH COUNCIL
12 JUNE 2024 AT 7PM
AIRMYN MEMORIAL HALL**

PRESENT: Councillors M Nundy (Chair), C Goddard, H Matthews, K Staward, F Stones and Ms A Hirst (Parish Clerk). Councillor R Lowe arrived at 7.10pm and Councillor StJ Meyers arrived at 7.40pm. Councillor F Stones left the meeting 8.10pm

APOLOGIES: None.

092/2024 **WELCOME AND INTRODUCTIONS** – Councillor Nundy welcomed everyone to the meeting. **(Closed)**

093/2024 **DECLARATIONS OF INTEREST** – None were received. **(Closed)**

094/2024 **MINUTES OF MEETINGS HELD ON 8 MAY 2024**
Resolved – That the proceedings of the monthly meeting of Airmyn Parish Council, held on 8 May 2024 be agreed as a true record and be signed by the Chair. **(Closed)**

Resident Participation Time

None present

7.10pm - Cllr Lowe arrived at the meeting

Outstanding/Ongoing Issues

401/2223 **AIRMYN BOWLS ASSOCIATION ('ABA')** – The Chair advised that although ABA had been afforded an extension to September 2024 in order to attempt to resurrect the club, all attempts by the sub-committee had been unsuccessful. Consequently, the sub-committee had informed the Clerk that they were no longer pursuing options to play lawn bowls from Airmyn in the immediate future. The sub-committee had requested that a meeting with the Chair and Vice-Chair of the council be held week commencing 17th June 2024 for all paperwork/documentation to be formally handed over to the council. The Clerk also confirmed that the former bowls club machinery had been added to the council's insurance policy and that all related costs were being noted. Cllr Lowe proposed that a community consultation event take place on 10th August 2024 to invite proposals/suggestions on the future use of the site. Cllr Lowe also agreed to provide artwork to be uploaded onto social media and around the village promoting the event. Cllr Lowe also agreed to create a short survey for residents to complete during the event.
Resolved – (a) That the Chair provide the council with an update following the scheduled meeting with ABA; (b) that the Clerk purchase A3 laminating pouches for use in advertising the community consultation event, and (c) that the Clerk continue to note ABA-related costs.

420/2223 **MEMORIAL HALL ENTRANCE ROUNDABOUT** – The Chair informed the meeting that in Cllr Meyers absence, there was no update on the planned works at present.
Resolved – That the position be noted.

7.40pm - Cllr Meyers arrived at the meeting

405/2223 **SPORTS FIELD DRAINAGE** – The council were provided with plans for works on the sport field drainage and Cllr Meyers suggested there may be additional costs involved to make good the ground after completion of the works. Cllr Meyers was liaising with the contractor and would revert. The council were hopeful that funding could be received for this project and works could proceed toward the end of 2024. Further projects were proposed which were detailed in ‘any other business’ (below).
Resolved – That Cllr Meyers continue to liaise with the contractor in order that amended quote can be received.

008/2024 **TREE SURVEY (BRACKEN HILL)** – The Clerk advised that works were due to commence mid-June. However a date had not yet been confirmed.
Resolved – That the Clerk continue to liaise with HUW Forestry.

062/2024 **FLOOD DEFENCE (resident)** – The Clerk advised that she had received a response from the Environment Agency (‘EA’) advising that although they acknowledge receipt of the council’s communication, they would not be providing updates. The council therefore agreed that should any resident wish to raise concerns with regard to flood defences, that they report them directly to the EA at enquiries@environment-agency.gov.uk.
(Closed)

078/2024 **TWO-WAY MIRROR AT THE CLOCKTOWER** – The Clerk advised that a response had not yet been received from East Riding of Yorkshire Council (‘ERYC’) Highways as yet.
Resolved – That the Clerk chase and update the council once a response had been received.

086/2024 **RISK REGISTER** – The Clerk circulated a sample risk register to the council in advance of the meeting for review. The council agreed that the sample could be used as a template and would update/amend as appropriate.
Resolved – That the council consider the content of the risk register.

New Issues

095/2024 **PLAYGROUND INSPECTION** – The Clerk presented the monthly playground inspection report provided by the council’s playground inspector, Mr R Bramham, for review.
Resolved – That the report be noted and **Closed**

096/2024 **ELECTRIC COMPRESSOR** – Cllr Goddard proposed that the council purchase an electric compressor to ensure the lawn mower and other equipment was maintained to a suitable working standard. The council agreed to the purchase (see ‘pending payments’).
Resolved – That the Clerk purchase the electric compressor. **Closed**

8.10pm – Cllr Stones left the meeting

097/2024 **GRASS CUTTING REVIEW** – The council discussed at length their and several villagers concerns about the cutting of various green spaces in and around the village. The riverbank had not been cut once in 2024 by the council’s approved contractor, resulting in the council approving a ‘one-off’ cut to ensure it was maintained. In addition, due to non-attendance, councillors, assisted by another contractor cut and maintained the play area and associated areas in preparation for the 80th D-Day Gala. Councillors discussed comments that had been made by the contractor’s operatives, which gave cause for concern about the likelihood of the riverbank being cut in the future. The Clerk provided the council with documentation relating to all aspects of the current contracts and works completed by the current contractor. The council discussed at length the contracts that had been awarded to the existing contractor and it was agreed that preliminary expressions of interest, including quotes, be sought from interested contractors to maintain the parish green spaces should the council be required to take immediate action as per the contract with the current provider.

Resolved – (a) That the Clerk obtain 3 quotes for maintaining the parish green spaces, in accordance with the specification approved previously; (b) that the Clerk request a copy of the existing contracts from the current contractor, and (c) that the Clerk request confirmation/evidence from the existing contractor of works completed in accordance with the schedule of works agreed.

098/2024 **DEFIBRILLATOR REPLACEMENT PADS** – The Clerk advised that the paediatric pads in the unit on the outside wall at the Memorial Hall were due to expire at the end of June 2024 and requested permission to purchase replacement pads @ £105.60. All council agreed to purchase.
Resolved – That the Clerk purchase replacement pads (**Closed**)

Planning

099/2024 **24/01608/STOUTE - Proposal:** OUTLINE - Erection of buildings to accommodate employment use development (use class B2, B8, E(g) (iii), Sui Generis) together with formation of associated access, landscaping and engineering works following demolition of existing buildings at Percy Lodge Farm (access to be considered) **Location:** Land Adjacent Percy Lodge Access Road Airmyn East Riding Of Yorkshire DN14 8JR. **Applicant:** Suzie Wood. **Application Type:** Strategic - Outline Permission with EIA
Resolved – No objections were raised (**Closed**)

Financial Issues

- 071/2024 **AGAR (ANNUAL GOVERNANCE & ACCOUNTABILITY REPORT) –**
The Clerk advised the council that the auditor’s recommendation was to not include the former Airmyn Bowls Association financial and machinery assets in the 2023-24 AGAR due to not being in possession of the financial assets and that the machinery assets were insured by the council after 31 March 2024. The AGAR was therefore agreed by council and signed by the Chair (countersigned by the Clerk).
Resolved – That the Clerk submit the AGAR to the external auditor.
(Closed)
- 100/2024 **FINANCIAL REPORT** – That the bank reconciliation for the period 2nd May to 4th June 2024 be approved as a true record **(Closed)**
- 101/2024 **PAYMENTS – Resolved** – That the following payments be approved including Clerk salary and direct debits **(Closed)**

Payee	Detail	Cost
Airmyn Park Primary School	Airmyn News printing costs (June 2023 – April 2024)	£439.30
Peter Linley	Weed spray playing fields	£300.00
James Duffins	One-off cut of riverbank, play area, dog walk & hall entrance	£655.00
James Duffins	Assess and repair John Deere mower	£338.20
AJ Gallagher	Insurance policy adjustment to include additional machinery	£50.68
HAD-IT (photocopier)	Quarterly usage 28.02.24 – 28.05.24	£39.37
SJ Meyers	Reimburse for grease gun and cartridges purchased for mower maintenance	£60.94
Defib Pad	Replacement paediatric defibrillator pads	£105.60
Lyreco	Stationery (laminating pouches, copy paper)	£60.34
Screwfix	Electric compressor for lawn mower maintenance	£129.98
	Total	£2,179.41

All Countrywide invoices remained in dispute.

Resolved – That the Clerk continue to liaise with the contractor to reach a resolution.

Airmyn Community Association (“ACA”)

- 102/2024 **GENERAL UPDATE** – The Chair advised that there were no updates.
(Closed)

Events Committee

- 033/2024 **80TH ANNIVERSARY OF D-DAY LANDINGS** (9th June 2024) – Cllr Lowe provided feedback on the event which was a huge success, with in excess of 300 attendees. She reported that the event had raised £209.90 for the Royal British Legion and thanked everyone for their efforts. **(Closed)**
- 090/2024 **POP UP PUB (date TBA)** – The event was discussed and Cllr Lowe proposed that 25th August 2024 was not suitable and that the events committee would agree an alternate date.
Resolved – That the events team progress the event.
- 103/2024 **SCARECROW FESTIVAL** (21st September 2024) – Cllr Lowe proposed that the council hold a Scarecrow Festival following the success of 2023's event.
Resolved – That the events committee co-ordinate and liaise with Airmyn Park Primary School about making it a joint event.

The Events Committee would continue to seek resident suggestions for community events. Cllr Lowe also suggested a 'Picnic in the Park' community event for 2025.

Airmyn News

- 104/2024 **ITEMS FOR INCLUSION IN NEXT EDITION**
Next edition scheduled for June 2024.
- Minutes of 8th May 2024 council meeting (agreed at this meeting)
 - Thank you to David Waud and Tony Butcher for their help getting the village ready for the Gala event
 - Thank you to Martin Sweet for donating to the council a gazebo for use at the Gala event and for use at future council events.
- Resolved** – That council forward any appropriate or relevant information/documentation by end of the week for inclusion in the next edition of the newsletter **(Closed)**
- 091/2024 **PRINTING COSTS** – The Clerk advised that Airmyn News printing costs invoice had been received (see 'pending payments' where it had been agreed to be paid). **Closed**
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Any Other Business

- 105/2024 **RIVERBANK HANDRAILS** – Cllr Lowe brought to the attention of the council that the riverbank handrails were still in a dangerous condition despite being reported to the EA.
Resolved – That the Clerk report the issue again to EA. **Closed**
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- 106/2024 **SPORTS HALL WINDOWS** – Cllr Lowe brought to the attention of the council that two windows above the store appeared to be slightly open and may therefore cause a security risk.
Resolved – That the Clerk liaise with S Hayward to resolve the matter **(Closed)**

107/2024 **FOOTBALL GOALS** – The Chair informed the council that several young residents had enquired if new football goals could be purchased for use in the playing field. Cllr Lowe suggested that a fundraising event could be held to fund the purchase.

Resolved – That the events committee look to hold a fundraising event.

108/2024 **HONDA MOWER** – Cllrs Meyers & Goddard advised the council that the 3-wheel Honda mower was broken and in need of repair to the front wheel. The council agreed, in principle, to the repair work with a maximum cost of £200, subject to the receipt of a quote.

Resolved – That Cllr Meyers obtain a quote for repair.

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

None

Date of Next Meeting: 10th July 2024 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 9.30pm.

Signed as a true record

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Chairman

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Date