

**AIRMYN PARISH COUNCIL
10 JULY 2024 AT 7PM
AIRMYN MEMORIAL HALL**

PRESENT: Councillors M Nundy (Chair), C Goddard, R Lowe, K Staward and F Stones.
Also present Ms A Hirst (Clerk), Mr N Stead (resident) and Mr A Thompson (web host)

APOLOGIES: Councillors Meyers and Matthews

- 109/2024 **WELCOME AND INTRODUCTIONS** – Councillor Nundy welcomed everyone to the meeting. **(Closed)**
- 110/2024 **MINUTES SILENCE – SYLVIA SCOTT** - The Chair informed the meeting that following the sad and untimely passing of former Airmyn Parish Councillor and Airmyn Community Association member Sylvia Scott, members would, as a mark of respect, observe a minutes silence.
- 111/2024 **DECLARATIONS OF INTEREST** – Councillor Lowe declared a personal and prejudicial interest in agenda item 120/2024, as she lived in the immediate vicinity of the planning application. **(Closed)**
- 112/2024 **MINUTES OF THE MEETING HELD ON 12 JUNE 2024 - Resolved** – That the proceedings of the monthly meeting of Airmyn Parish Council, held on 12 June 2024 be agreed as a true record and be signed by the Chair. **(Closed)**

Resident Participation Time

- 113/2024 **RIVERBANK FOOTPATH** – The Chair welcomed Nigel Stead to the meeting, who addressed the council with concerns relating to the state of the riverbank footpath. The Chair advised that the Environment Agency (EA) had responsibility to maintain the riverbank and that cuts had been reduced from 4 to 2 per annum.
Resolved: That the Clerk provide Mr Stead with contact details for the EA. **(Closed)**
- 114/2024 **WEB HOSTING** – The Chair welcomed Allen Thompson to the meeting, who presented solutions about specific councillor email addresses. He also advised that a council calendar could be set up and accessed by all councillors. The Chair requested that the council website be updated and a ‘frequently asked questions’ section be introduced thereby providing residents with information and contacts. **(Closed)**

Outstanding/Ongoing Issues

- 401/2223 **AIRMYN BOWLS ASSOCIATION (‘ABA’)** – The Chair advised that he was now in possession of a cheque from ABA relating to funds held by them and requested the Clerk to open a separate bank account for these funds to be paid into. He further advised that all available paperwork had been received.

Resolved – (a) That the Clerk open a second bank account to manage the monies received from the former Airmyn Bowls Association, and (b) that councillor colleagues publicise the public consultation event being held on 10 August 2024.

420/2223 **MEMORIAL HALL ENTRANCE ROUNDABOUT** – In the absence of Councillor Meyers, the agenda item was deferred.
Resolved – That the item be deferred.

008/2024 **TREE SURVEY (BRACKEN HILL)** – The Clerk advised that works were underway. It was noted that modifications were required to the metal gate.
Resolved – That the Clerk continue to liaise with HUW Forestry.

086/2024 **RISK REGISTER** – The matter was deferred in order that the council could review the sample risk register provided by the Clerk.
Resolved – That the council review the sample risk register.

097/2024 **GRASS CUTTING REVIEW** – The Chair facilitated a discussion amongst councillors about the terms and conditions of the two grass cutting contracts it held with an external provider, particularly works not being undertaken (the riverbank which had only been cut once in 2024), works being undertaken to a lesser standard than expected and continued unclear/incomplete/incorrect invoicing. It was acknowledged that the Clerk had engaged in protracted negotiations with the contractor to resolve the council's concerns, with unfortunately no success.
Resolved - (a) That the Clerk inform the grass cutting contractor that, in accordance with the terms and conditions of the two respective contracts, the contract be terminated, subject to the 30 day notice of termination of contract; (b) that the council agree final payment(s) with the contractor, and (c) that the Clerk liaise with available contractors to ensure that the riverbank continued to be cut in August, September and October 2024.

107/2024 **FOOTBALL GOALS** – Further to the request by local young people to have additional amenities in the playing field, the council agreed, in principle, to purchase two adult size mobile football goals.
Resolved – That Councillor Lowe research cost and discuss with the Events Committee options for holding a fundraising event

New Issues

115/2024 **PLAYGROUND INSPECTION** – The Clerk presented the monthly playground inspection report provided by the council's playground inspector, Mr R Bramham, for review. It was noted that weeds were growing on the playground footpaths and required removal.
Resolved – (a) That the report be noted and **Closed** and (b) that the Clerk request the Community Payback team to weed the footpaths.

116/2024 **BOWLS CLUB ASSET LIST** – The Clerk circulated the bowls club asset list to council in advance of the meeting which required review. Once

completed, the asset list could be circulated at or following the community event which was scheduled to be held on 10th August at 2pm.

Resolved – That Councillor Meyers investigate cost of items.

117/2024 **COPIER/PRINTER LEASE** – The Clerk advised the council that the lease was due for renewal. Three options were circulated to councillors, including costs, capacity and finishing capability. The council reviewed the documentation and agreed to lease the copier/printer with finishing facility. **Resolved** – That the Clerk complete and submit relevant paperwork to the leasing company and arrange swap out of current copier/printer for a new one.

118/2024 **RIVERBANK BENCHES** – The council was aware that the benches along the riverbank were in need of maintenance. **Resolved** – That the Clerk request Payback team to repaint the benches **(Closed)**

119/2024 **RIVERBANK GARDEN** – The council was aware that the clocktower garden was in need of maintaining/weeding. **Resolved** – That the Clerk request East Riding of Yorkshire Council Village Taskforce team to maintain the area. **(Closed)**

Having declared a personal and prejudicial interest, Councillor Lowe left the meeting at this point.

Planning

120/2024 **24/01846/TCA - Proposal:** AIRMYN CONSERVATION AREA - Fell 1 no. Sycamore tree due to health and safety concerns and to provide a duty of care to children who play in the beer garden as the canopy extends over the beer garden and due to the tree being covered in ivy causing branches to become overloaded with additional weight and causing branches to become dry and brittle creating a hazard for children playing the beer garden **Location:** 91A High Street Airmyn East Riding Of Yorkshire DN14 8LD **Applicant:** Mr Michael Farrar **Application Type:** Tree Works in Conservation Area **Resolved** – The council reviewed the application given that the tree was in good health would propose the tree be pruned rather than felled. **(Closed)**

Councillor Lowe returned to the meeting

121/2024 **24/00036/REFUSE - Proposal:** Erection of a two storey and first floor extension to provide 11 additional bedrooms at first floor and parking spaces at ground level. **Location:** The Old Vicarage Residential Home, 75 High Street, Airmyn, East Riding Of Yorkshire, DN14 8LD. **Appellant:** Mr A Nathan. **Appeal Start Date:** 25 June 2024. **Appeal Type:** Refusal of planning permission. **Appeal Process:** Written Representations **Resolved** – The council reviewed the application and had no comments to submit **(Closed)**

122/2024 **24/01812/TPO - Proposal:** TPO - AIRMYN NO. 1 - 1953 (REF 3) G11-Fell 1 no. Sycamore tree as it overhangs the garden, leans over the garage, and is having a negative environmental impact on the garden
Location: 15 Chestnut Avenue Airmyn East Riding Of Yorkshire DN14 8LH **Applicant:** Mr Jack Wootton **Application Type:** Works to Protected Trees.

Resolved – The council reviewed the application and given that the tree was in good health would propose the tree be pruned rather than felled.

123/2024 **24/01749/TPO - Proposal:** TPO - AIRMYN NO. 1 - 1953 - (REF 3) G11 - Fell 1 no. Sycamore Tree due to continued leaning and issues with pidgeon droppings **Location:** 15 Chestnut Avenue Airmyn East Riding Of Yorkshire DN14 8LH **Applicant:** Mr Peter Trethewey **Application Type:** Works to Protected Trees

Resolved – The council reviewed the application and given that the tree was in good health would propose the tree be pruned rather than felled.

124/2024 **24/01766/PAD - Proposal:** Display of 2 externally illuminated fascia signs and 1 non-illuminated fascia sign. **Location:** Unit 2 Tom Pudding Way Goole East Riding Of Yorkshire DN14 6BS. **Applicant:** Siemens Mobility Limited. **Application Type:** Consent to Display an Advertisement
 The council reviewed the application and had no objections. **(Closed)**

Financial Issues

125/2024 **FINANCIAL REPORT** – That the bank reconciliation for the period 5th June to 3rd July 2024 be approved as a true record **(Closed)**

126/2024 **PAYMENTS – Resolved** – That the following payments be approved including Clerk salary and direct debits **(Closed)**

Payee	Detail	Cost
Minster Leasing	1 st Quarterly payment	£126.00
Countrywide	Dog Walk Cutting – June 2024	£83.15
Countrywide	Play Area – June 2024	£156.42
Countrywide	Village Areas – June 2024	£100.28
	Total	£465.85

All Countrywide invoices remained in dispute pending council review/agreement.

Resolved – That the Clerk continue to liaise with the contractor to reach a resolution.

127/2024 **SECONDARY BANK ACCOUNT (FORMER BOWLS CLUB FUNDS)** – The Chair proposed a separate bank account be opened in order to hold former bowls club funds.

Resolved – That the Clerk open a second bank account.

Airmyn Community Association (“ACA”)

- 128/2024 **GENERAL UPDATE** – The Chair advised that the contractor had been instructed to install the low-level barrier. There were no further updates.
(Closed)

Events Committee

- 090/2024 **POP UP PUB (13 July 2024)** – Cllr Lowe advised that the event was scheduled to be held on 13 July and provided an update.
Resolved – (a) That the Clerk print posters/leaflets, and (b) that the events team progress the event.
- 103/2024 **SCARECROW FESTIVAL (21st September 2024)** – Cllr Lowe provided an update.
Resolved – (a) That the Clerk print posters/leaflets for door drop once received from Cllr Lowe, and (b) that the events committee continue to progress-joint event with Airmyn Park Primary School.
- 128/2024 **FORMER BOWLS CLUB CONSULTATION MEETING** – The meeting was scheduled for 2pm on 10th August.
Resolved – That the Clerk print posters/leaflets for circulation.
- 129/2024 **BONFIRE EVENT** – The proposed event was discussed and it was resolved not to progress for 2024. **Closed**

The Events Committee would continue to seek resident suggestions for community events. The next meeting of the Events Committee was 7pm on 17th July.

Airmyn News

- 130/2024 **ITEMS FOR INCLUSION IN NEXT EDITION**
Next edition scheduled for September 2024.
• Minutes of 10th June 2024 council meeting (agreed at this meeting)
Resolved – That the council forward any appropriate or relevant information/documentation by 23rd August for inclusion. **Closed**
- 131/2024 **TREASURY HANDOVER** – Cllr Lowe handed to the Clerk £534.65 in cash as total funds held in Airmyn News bank account. Funds to be put into council bank account and used to fund continuance of newsletter.
Closed

Any Other Business

- 132/2024 **RIVERBANK WALL COLLISION** – The council was aware of an incident involving a van colliding with the riverbank wall on 4th July and causing damage to the wall.
Resolved – That the Clerk report to the EA **Closed**
- 133/2024 **PAYBACK PROJECTS** – The council discussed potential projects for the Payback team. Several projects were proposed (which were contained within these minutes) along with regular groundwork around the village.

The Clerk provided the Chair with documentation for completion and signature and would request works to be undertaken once paperwork was complete.

Resolved – (a) That the Chair complete necessary paperwork, and (b) that the Clerk liaise with the Payback team leader with regard to regular and one-off projects

134/2024 **CLOCKTOWER TIME** – The Clerk advised the council that she reported the fault to ERYC and the fault was repaired. However, it had been observed that it had malfunctioned again. The Clerk also relayed to the council that she had received advice from ERYC that they had deemed that dismantling the clock for maintenance works was not required.

Resolved – That the Clerk report the fault to ERYC again. **Closed**

135/2024 **GROUNDS SUB-COMMITTEE** – Cllr Goddard (on behalf of Cllr Meyers) suggested that a sub-committee be formed to oversee all grounds and grass works.

Resolved – The council resolved not to form a sub-committee. **Closed**

136/2024 **QUARTERLY BUDGET CALCULATIONS** – The Clerk circulated, in advance of the meeting, quarterly budget calculations she had prepared. The calculations were noted. **Closed**

137/2024 **PLANNING** – Council requested that, as well as putting all planning applications on the council website, the link to the application be sent to councillors via Whatsapp with a request for votes 'for' or 'against'.

Resolved – That the Clerk put this into practice going forward. **Closed**

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

138/2024 **FEEDBACK** – The Clerk met with the Personnel Committee in order for an open informal discussion to take place. Cllr Staward provided a summary of the meeting to the council. **Closed.**

Date of Next Meeting: 11th September 2024 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 9.45pm.