

AIRMYN PARISH COUNCIL
9th OCTOBER 2024 AT 7PM
AIRMYN MEMORIAL HALL

PRESENT: Councillors M Nundy (Chair), C Goddard, R Lowe, K Staward and F Stones.
Also present Ms A Hirst (Clerk) and resident Mr P Batten

APOLOGIES: Councillor H Matthews

- 160/2024 **WELCOME AND INTRODUCTIONS** – Councillor Nundy welcomed everyone to the meeting. **(Closed)**
- 161/2024 **DECLARATIONS OF INTEREST** –. There were no declarations of interest **(Closed)**
- 162/2024 **MINUTES OF THE MEETING HELD ON 11 SEPTEMBER - Resolved** – That the proceedings of the monthly meeting of Airmyn Parish Council, held on 11 September 2024 be agreed as a true record and be signed by the Chair. **(Closed)**

Agenda items closed since the last meeting

None.

Decisions made by Airmyn Parish Council since the last meeting

None.

Resident Participation Time

Mr P Batten attended the meeting to observe.

Outstanding/Ongoing Issues

- 401/2223 **FORMER AIRMYN BOWLS ASSOCIATION ('ABA') (previously Airmyn Bowls Association)** – Cllrs Goddard and Nundy met with Screecons estate agents to discuss rental prospects of the former bowls club buildings/grounds. Screecons estate agents kindly agreed to create a portfolio for the community asset which was circulated to the councillors prior to the meeting. The council would like to thank Screecons estate agents for their input and assistance. The council would also like to thank former council member StJohn Meyers for continuing to maintain the grounds. It was noted that the water meter at the site was 'not in use'. **Resolved** – (a) That Councillors Goddard and Nundy continue to work with Screecons; (b) That the site be advertised for rental on social media; (c) That Councillor Goddard meet with Yorkshire Water in order to determine the status of the water meter and (d) That the Clerk continue to liaise with the insurance company to ensure all assets are covered by the council policy.

- 008/2024 **TREE SURVEY (BRACKEN HILL)** – The Clerk circulated the felling licence to the councillors prior to the meeting and advised no further updates at this time.
Resolved – That the Clerk request a copy of the schedule of works from the contractor and circulate to council once received. (Deferred until conclusion of works)
- 086/2024 **RISK REGISTER** – The matter was deferred in order that the council could review the sample risk register provided by the Clerk.
Resolved – That the matter be deferred.
- 116/2024 **BOWLS CLUB ASSET LIST** – The Clerk had previously circulated to council the asset list received from the bowls club committee. The Clerk advised that she had contacted former bowls committee members with regard to collection of personal items and that she had chased the local contractor but that the valuation report had not yet been received. The council, however, resolved not to advertise for sale any machinery at this time. Cllr Goddard advised that assistance was required to remove the ‘Airmyn Bowls Association’ signage due to its weight and size.
Resolved – (a) That, on behalf of the council, the Clerk / Cllr Goddard liaise with the appointed contractor regarding the valuation of the machinery; (b) that Cllr Goddard remove the ‘Airmyn Bowls Association’ signage from the building once assistance was available; and (c) That the Clerk respond to parties interested in purchasing machinery advising the council’s decision.
- 133/2024 **PAYBACK PROJECTS** – Cllr Nundy advised the council that he was in the process of completing and submitting the Memorandum of Understanding to the Probation Service.
Resolved – That once the Memorandum of Understanding was signed, Councillors Goddard and Nundy, on behalf of the council, meet representatives of the Probation Service to discuss the council’s grounds maintenance requirements.
- 145/2024 **WATER LEAK (MEMORIAL GARDEN)** – Following the council’s awareness of the water leak on the Memorial Garden, the Clerk instructed a local contractor to investigate and repair (works completed). Since then, Councillor Goddard and the Clerk have been liaising/working with Yorkshire Water in order to address the matters relating to water usage and the expected fault with the water meter.
Resolved – That Councillor Goddard and the Clerk continue to liaise/work with Yorkshire Water to resolve all issues with the water supply/usage.
- 148/2024 **2025 GRASS CUTTING CONTRACTS** – The Clerk circulated to the council prior to the meeting drafted specifications for review. The council resolved that the specifications be amended slightly to adjust cutting schedule timetables from every 14 days to every 10/11 days and include a clause relating to weather conditions. Once the specifications are agreed by council, the grass cutting contracts will be sent out by the Clerk for tender.

Resolved – (a) That the council agree the content of the specifications; and (b) That the Clerk then send the specifications out for tender.

New Issues

163/2024 **PLAYGROUND INSPECTION** – The Clerk advised that the monthly playground inspection report had not yet been received. The Clerk provided the council with costs to repair to the noughts and crosses play equipment prior to the meeting for review.

Resolved – (a) That the report be circulated once received, and (b) that the council advise the Clerk how they wish to proceed with the repair of the noughts and crosses play equipment.

164/2024 **FLOODLIT BOOTCAMP** – A local small business approached the council wishing to use the playing field area to hold a weekly aerobic/circuit bootcamp session and use of the new floodlights. The council approved the request for use from 5.30pm to 6.30pm on Mondays. The cost for use of the floodlights was agreed by council at £5 per session. It was further agreed by council that should the sessions continue into lighter nights (when the floodlights would not be required) then there would be no charge.

Resolved – (a) That the request was approved; and (b) That the Clerk advise the group leader of the council's decision and details of costs.

165/2024 **FESTIVE LIGHTING PERMIT** – The Clerk advised that dates for illumination of the Christmas tree lights were required in order to apply for the festive lighting permit.

Resolved – That the Clerk apply for the permit to commence on 30th November and end of 6th January 2025. **(Closed)**

166/2024 **FIRST AID TRAINING** – The Clerk advised that during discussion with Yorkshire Ambulance Service ('YAS') with regard to managing the villages' defibrillators, she had enquired about training. YAS agreed to provide free first aid training at the Memorial Hall for any residents interested in learning more about CPR and use of the defibrillators.

Resolved – (A) That the Clerk continue to liaise with YAS in order to schedule a date (or dates) for the training to take place and (b) That the Clerk contact the Old Vicarage Nursing Home to ascertain whether the business has their own defibrillator.

167/2024 **ANNUAL PLAYGROUND INSPECTION** – The Clerk advised that the annual playground inspection is due and had requested a date from the contractor.

Resolved - That the council agreed for the contractor to undertake the annual playground inspection and that the Clerk schedule a date.

Planning

168/2024 **24/02556/PLF Proposal:** Installation of 16 building mounted CCTV cameras and erection of 1 CCTV/ANPR camera, 2 CCTV cameras and

2.4m and 3.6m high wire mesh security fencing with integrated vehicular access and pedestrian gate. **Location:** Unit 2 Tom Pudding Way Goole East Riding of Yorkshire DN14 6BS. **Applicant:** Siemens Mobility Limited. **Application Type:** Full Planning Permission.

Resolved – That no objections to the application were raised by the council. **(Closed)**

Financial Issues

169/2024 **FINANCIAL REPORT – Resolved** - That the bank reconciliation for the period 4th July to 24th September 2024 be approved as a true record **(Closed)**

170/2024 **PAYMENTS – Resolved** – That the following payments be approved including Clerk salary and direct debits **(Closed)**

Payee	Detail	Cost
AJ Gallagher	Annual insurance (estimate)	£1,138.54
1-2 Clear	Water leak repair (memorial garden)	£714.00
James Duffins	Replacement of fuel filters on Kubota mower	£76.00
	Total	£1,898.54

Airmyn Community Association (“ACA”)

171/2024 **GENERAL UPDATE** – The Chair advised no updates **(Closed)**

Events Committee

172/2024 **GENERAL UPDATE** – Cllr Lowe requested purchase of lights and cable tidy for car park festive lighting.
Resolved – That the council approved spend, in principle, subject to receiving quotes.

103/2024 **SCARECROW FESTIVAL** (21st September 2024) – Cllr Lowe provided an update and would like to thank all involved in the event. **(Closed)**.

173/2024 **POP UP PUB / QUIZ NIGHT** (7th December 2024) – Proposed date of 7th December 2024. Council agreed subject to the sports hall not being in use. Cllr Lowe to provide further updates nearer the time.
Resolved – That the Clerk book the sports hall from 5pm until 11pm. **(Closed)**

174/2024 **CHRISTMAS FAYRE** (1st December 2024) – Cllr Lowe has been working hard on setting up the Christmas Fayre and provided an update. She advised costs for Skylark Rare Breeds @ £20, alpacas @ £35 (awaiting confirmation that animal breeds can be in the same location). She had booked an ‘elf’ for the event (deposit of £32.50). The council agreed to these costs.

Resolved – (a) That the Clerk pay the deposit for the ‘elf’; (b) That Cllr Lowe continue to liaise with both animal providers; and (c) That the Clerk print/laminate the poster once received.

The Events Committee would continue to seek resident suggestions for community events.

Airmyn News

175/2024 **ITEMS FOR INCLUSION IN NEXT EDITION**

Next edition scheduled for late November 2024.

Resolved – That the council/clerk forward to Megan any articles for inclusion by end October 2024.

Mr Batten left the meeting at 9.10pm

Any Other Business

176/2024 **BUDGET CALCULATIONS** – The Clerk circulated to the council prior to the meeting budget calculations for review.

Resolved – The council requested that the calculations provided by the Clerk be broken down further.

177/2024 **FORMER BOWLS CLUB COSTS** – The Clerk circulated to the council prior to the meeting all potential costs relating to the former bowls club for review. **(Closed)**

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

159/2024 **CARETAKER ROLE & JOB DESCRIPTION** – Following the Clerk’s circulation of the caretaker’s latest job description and role requirements to the council for review, and Cllr Stones’ amendments incorporated, Cllr Matthews agreed to create an advertisement for the role.

Resolved – (a) That council consider and agree the amended job description as soon as practicable; and (b) that the Clerk advertise the role once the advert is received.

178/2024 **CLEANER** – The Clerk advised the Personnel Committee prior to the meeting, that the cleaner was now completing her timesheet correctly and providing holiday forms to request annual leave. The Personnel Committee, however, were concerned that cleaning standards were not being met.

Resolved – That the Clerk check the cleaner’s work and provide a note of her observations to the Personnel Committee.

Date of Next Meeting: 13th November 2024 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 10pm.