

**AIRMYN PARISH COUNCIL  
13<sup>th</sup> NOVEMBER 2024 AT 7PM  
AIRMYN MEMORIAL HALL**

**PRESENT:** Councillors M Nundy (Chair), H Matthews, R Lowe, K Staward and F Stones.  
Also present Ms A Hirst (Clerk), Mr P Batten and Mr B Rodger

**APOLOGIES:** Councillor C Goddard

179/2024 **WELCOME AND INTRODUCTIONS** – Councillor Nundy welcomed everyone to the meeting. Mr P Batten completed the necessary paperwork and was co-opted onto the council. Mr B Rodger observed the meeting.

Resolved: That the Clerk submit co-option paperwork to East Riding of Yorkshire Council (**Closed**)

180/2024 **DECLARATIONS OF INTEREST** –. There were no declarations of interest (**Closed**)

181/2024 **MINUTES OF THE MEETING HELD ON 9 OCTOBER - Resolved** – That the proceedings of the monthly meeting of Airmyn Parish Council, held on 9 October 2024 be agreed as a true record and be signed by the Chair. (**Closed**)

**Agenda items closed since the last meeting**

145/2024 **WATER LEAK (MEMORIAL GARDEN).** It was noted that the water leak has been repaired. The council request the Clerk to liaise with water company in order to resolve former bowls club billing issues.

166/2024 **DEFIB TRAINING** – It was noted that first aid training will take place at Airmyn Memorial Hall on 9<sup>th</sup> January 2025 from 11:30am. The Clerk will make arrangements to advertise the event.

008/2024 **TREE SURVEY (BRACKEN HILL)** – It was noted that the tree thinning works at Bracken Hill are ongoing with a completion envisaged Spring 2025.

164/2024 **FLOODLIT BOOTCAMP** – The Clerk has confirmed to the group leader the council's agreement for weekly sessions to take place on the playing fields from 21<sup>st</sup> October 2024.

167/2024 **ANNUAL PLAYGROUND INSPECTION** – The Clerk advised that she had instructed the contractor to undertake the annual playground inspection.

**Decisions made by Airmyn Parish Council since the last meeting**

182/2024 **HUMBERSIDE POLICE DROP-IN SESSION** – The Clerk advised the council that she had been liaising with the local police officer who

confirmed that she would hold a drop-in session at Airmyn Memorial Hall where residents can attend should they wish to discuss any appropriate matters. The council agreed to this and a date was agreed on 22<sup>nd</sup> January 2025. The session would be held in the George Dales Room at Airmyn Memorial Hall from 3pm to 4pm. The Clerk will make arrangements to advertise the event.

- 183/2024 **AIRMYN VILLAGE SIGN (GLEWS DIRECTION)** – The council was made aware of the Airmyn village sign (at the Glews end of the village) requiring cleaning and the public right of way sign (in the same location) was missing. The Clerk contacted the relevant farmer to request both matters be addressed. It was noted that local resident, Mr Meyers, had in fact cleaned the village sign and the council would like to thank him for this.
- 184/2024 **SUNKEN TARMAC CLOSE TO AIRMYN PARK PRIMARY SCHOOL** – The Council was made aware of sunken tarmac close to Airmyn Park Primary School following works completed on behalf of Northern Powergrid. The Clerk liaised with Northern Powergrid and East Riding of Yorkshire (Highway Maintenance) to request that the area be repaired.
- 185/2024 **VILLAGE CHRISTMAS TREE** – The Clerk advised a cost of £50 (including delivery) for the village Christmas tree. The council agreed to the spend. The tree will be delivered on 29<sup>th</sup> November 2024.
- 186/2024 **GARDENING MACHINERY SERVICING** – It was noted that both the Kubota and John Deere mowers require annual service. The Chair proposed that Duffins Garden Machinery undertake the servicing, the council agreed to this and the contractor was instructed.
- 187/2024 **RIVERBANK GRASS CUTTING** – The Chair proposed that Duffins Garden Machinery undertake one further one-off cut of the Riverbank and riverbank footpath for 2024. The council agreed and proposed that the contractor also include clearance of the leaves from the riverbank stairs.
- 188/2024 **PAYBACK TEAM** – The Chair proposed that whilst the Payback team are undertaking landscaping works on behalf of the council, they be permitted to use the former bowls club pavilion and toilet block. The council agreed and Cllr Goddard would provide the Payback team supervisor with the necessary keys.
- 116/2024 **BOWLS CLUB ASSET LIST** – The Clerk confirmed that she had advised interested parties of the council's decision not to offer for sale any machinery at this time.

#### **Resident Participation Time**

None.

#### **Outstanding/Ongoing Issues**

- 401/2223 **FORMER AIRMYN BOWLS ASSOCIATION ('ABA') (previously Airmyn Bowls Association)** – Following discussions between Cllrs Goddard & Nundy and Screetons estate agents it was agreed to market the site. It was proposed to market to interested parties at a cost of £300/month. Discussions in relation to future use of the site is ongoing and any potential lease would be discussed/agreed by full council.  
**Resolved** – That Cllrs Goddard & Nundy continue to work with Screetons
- 148/2024 **2025 GRASS CUTTING CONTRACTS** – The Clerk had previously circulated amended draft specifications to council for review. Cllr Batten requested sight of the specifications prior to being sending out to tender.  
**Resolved** – That the Clerk forward the specifications to Cllrs Batten & Stones for further review.
- 133/2024 **PAYBACK PROJECTS** – The Chair advised the council that he had completed and submitted the Memorandum of Understanding to the Probation Service. He further advised that works had commenced on 10<sup>th</sup> November 2024 and a weekly schedule had been agreed 10am-3pm Saturdays and Sundays. Council requested that repair of the benches on the riverbank be requested to be added to the team's schedule.  
**Resolved** – That the Clerk request the addition of repair of the riverbank benches. **(Closed)**

#### **New Issues**

- 189/2024 **PLAYGROUND INSPECTION** – The Clerk presented the monthly playground inspection report and noted that the repair works to the noughts and crosses play equipment had been completed.  
**Resolved** – (a) That the contents of the report be noted; and (b) that Mr Bramham's invoice be paid (see 'pending payments'). **Closed**
- 190/2024 **LAND ON AIRMYN RIVERBANK AND TO THE REAR OF THE CLOCKTOWER** – The council receive frequent concerns from residents and visitors to Airmyn about this matter. The Clerk continues to liaise with several departments within East Riding of Yorkshire Council ('ERYC') and the Environment Agency ('EA') and keeps the council updated.  
**Resolved** : That the Clerk report concerns of fly tipping to ERYC.
- 191/2024 **DEFIBRILLATORS** – The council raised concerns about frequent notifications of possible use of the defibrillator located on the outside wall of The Old Vicarage Residential Home and the potential financial impact this could have.  
**Resolved** – That the Clerk request data from Yorkshire Ambulance Service with regard to both defibrillators' usage and circulate to the council.
- 192/2024 **JANUARY 2025 COUNCIL MEETING** – The Clerk requested that the date of the January 2025 meeting be put back to 15<sup>th</sup> January 2025 in view of the dates of her annual leave over the Christmas / New Year

period. The council agreed to the new date. **(Closed)**

## Planning

- 193/2024 **24/00036/PLF/REFUSE** : Erection of a two storey and first floor extension to provide 11 additional bedrooms at first floor and parking spaces at ground level. Location: The Old Vicarage Residential Home, Airmyn Dn14 8LD. Appellant: Mr A Nathan. Appeal Start Date: 25 June 2024. Appeal Type: Refusal of planning permission. Appeal Process: Written Representations.  
**Resolved** : The council noted the notice of appeal. **(Closed)**

## Financial Issues

- 194/2024 **FINANCIAL REPORT – Resolved** - That the bank reconciliation for the period 25<sup>th</sup> September – 5<sup>th</sup> November 2024 be approved as a true record **(Closed)**
- 195/2024 **PAYMENTS – Resolved** – That the following payments be approved including Clerk salary and direct debits **(Closed)**

Payee	Detail	Cost
HAD-IT	Printer/Copier Usage 28.08.24 – 27.09.24	£90.83
HAD-IT	Printer/Copier Usage 27.09.24 – 29.10.24	£47.80
*ERNLLCA	Good Councillor Training – Cllr Matthews	£18.00
R Bramham	Groundwork & playground inspections Jul-Nov 24	£215.83
**ERYC	Annual Street Lighting – Clocktower	£330.17
**ERYC	Annual Street Lighting – Village	£518.94
C Goddard	Payback provisions & keys plus mower tyre repair kit	<b>£87.48</b>
	<b>Total</b>	<b>£1,370.35</b>

\*Cllr Matthews advised that she had paid for the training course directly. **Resolved**: That the Clerk investigate and advise the council as to whether payment of this invoice was required.

\*\*The Clerk advised that costs didn't appear to have reduced very much since LEDs were installed. It was also noted by the council that the lighting on Wood View was particularly low. **Resolved** : That the Clerk request confirmation of costs and whether all village street lighting had been converted to LEDs (in particular Wood View).

- 196/2024 **BUDGET CALCULATIONS** – The Clerk presented budget calculations to the council for review. The council will further review at the budget meeting. **(Closed)**

## Airmyn Community Association (“ACA”)

- 197/2024 **GENERAL UPDATE** – The Chair advised no general updates **(Closed)**

- 198/2024 **AIRMYN PARK PRIMARY SCHOOL CHRISTMAS PRODUCTIONS** –

The Chair advised that he had been approached by the School Headteacher who had requested exclusive use of the sports hall from 9<sup>th</sup> to 13<sup>th</sup> December for Christmas-related activities and productions. The council agreed to the school using the sports hall.

**Resolved** : (a) That the Clerk book out the sports hall from 9-13 December; and (b) That the Clerk advise affected groups of the council's decision.

### Events Committee

199/2024 **GENERAL UPDATE** – Cllr Lowe provided a general update (**Closed**).

172/2024 **FESTIVE LIGHTING AT AIRMYN MEMORIAL HALL** – Cllr Lowe/Goddard to provide Clerk with specific items the Events Committee would like to purchase for lighting requirements  
**Resolved**: That Cllr Lowe provide the Clerk with relevant information.

173/2024 **POP UP PUB / QUIZ NIGHT** (7<sup>th</sup> December 2024) – The Clerk confirm that the sports hall has been booked from 5pm until 11pm on 7<sup>th</sup> December.  
**Resolved** – That Cllr Lowe obtain a temporary events licence. (**Closed**)

174/2024 **CHRISTMAS FAYRE** (1<sup>ST</sup> December 2024) – Cllr Lowe provided an update. The Clerk advised that the deposit for the 'elf' had been paid.  
**Resolved** – (a) That Cllr Lowe continue to progress; (b) That the Clerk print/laminate the poster once received and (c) That the Clerk advise the regular group that the sports hall will not be available on this date and offer alternate date.

The Events Committee continue to seek resident suggestions for community events.

### Airmyn News

175/2024 **ITEMS FOR INCLUSION IN NEXT EDITION**  
Next edition scheduled for December 2024.  
**Resolved** – (a) That the council/clerk forward to Megan any articles for inclusion by end November 2024; and (b) That the Clerk set aside time to print and deliver the newsletter w/c 9<sup>th</sup> December 2024.

### Any Other Business

200/2024 **DYKE AT THE REAR OF AIRMYN MEMORIAL HALL** – The council was made aware that the dyke may not be free-flowing.  
**Resolved** – That the Clerk request the Drainage Board to investigate and resolve. (**Closed**)

201/2024 **BRIDLEWAY OVERGROWN VEGATATION** – The council was made aware that the hedging along the bridleway is overgrown.  
**Resolved** – That the Chair offered to cut back the hedges. (**Closed**)

202/2024 **PRODUCTION OF AIRMYN NEWS** – In light of the Airmyn newsletter editor soon to be taking maternity leave the council requires cover for

the production of the newsletter during this time.

**Resolved** – That the council seek a volunteer to produce the newsletter.

203/2024 **POTHOLE NEAR CLOCKTOWER** – The council was made aware that a dangerous pothole is present on the highway close to the Clocktower.  
**Resolved** – That the Clerk report the matter to ERYC. **(Closed)**

204/2024 **SPORTS FIELD DRAINAGE PROJECT** – Cllr Batten offered to liaise with the contractor in order to gain an understanding of the project.  
**Resolved** – That the Clerk provide Cllr Batten with contact details for the contractor in order that a meeting be set up. **(Closed)**

205/2024 **HORSE FIELD FOOTPATH** – The council was made aware that the footpath adjacent to the horse field is overgrown with vegetation and that Mr Butcher, resident, has kindly offered to trim the area. The council wishes to thank Mr Butcher. **(Closed)**

### **Exempt Matters**

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

159/2024 **CARETAKER ROLE & JOB DESCRIPTION** – Cllr Matthews advised that the advertisement had been finalised.  
**Resolved** – That Cllr Matthews forward the advertisement to the Clerk for onward publication


178/2024 **CLEANER** – The council raised concerns with regard to the standard of cleaning at Airmyn Memorial Hall. The Clerk advised that she had spoken with the staff member and reiterated the level of cleanliness required. She further advised that the Personnel Committee have been provided with a log of the Clerk's actions taken in this regard should they wish to take the matter further.

206/2024 **PERSONNEL – CATCH UP MEETING WITH CLERK** – Cllr Staward provided the council with a summary of matters discussed. **(Closed)**

**Date of Next Meeting: 15<sup>th</sup> January 2025 at 7pm**

**(Budget Meeting: 11<sup>th</sup> December 2024 at 7pm)**

The Chair thanked everyone for their attendance and closed the meeting at 9.15pm.

 2 May 2025