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Airmyn Parish Council
Airmyn Memorial Hall
Woodland Way
Airmyn DN14 8LY

The minutes of the meeting of Airmyn Parish Council held on Wednesday, 24 September 2025 at 7.00pm in Airmyn Memorial Hall, Woodland Way, Airmyn, DN14 8LY.

PRESENT: Councillors P Batten, C Goddard, R Lowe, M Nundy (Chair), B Rodger, K Staward and F Stones (Vice Chair in the Chair).

Ms Y Bellwood (Interim Parish Clerk) was also in attendance.

One member of the public was also in attendance.

065/2025 **WELCOME AND INTRODUCTIONS:**

The Vice Chair welcomed everyone to the meeting. **(Closed)**.

066/2025 **APOLOGIES FOR ABSENCE:** Apologies for absence had been received from Councillor H Matthews. **(Accepted and approved)**.

067/2025 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND/OR PERSONAL AND PREJUDICIAL INTERESTS.** No Declarations of Pecuniary Interests and/or Personal and Prejudicial Interests were disclosed. **(Closed)**.

068/2025 **MINUTES OF THE MEETINGS HELD ON 9 JULY 2025:** The minutes of the monthly meeting of Airmyn Parish Council, held on 9 July 2025 be agreed as a true record and signed. **(Approved)**.

Resolved: The minutes were signed as a true and accurate record.

Proposed: Councillor Rodger; Seconded: Councillor Staward.

069/2025 **RESIDENT PARTICIPATION TIME:** A member of the public in attendance requested an update on the progress with clearing the watercourses, and an update on the former Airmyn Bowls Club site and the playing field drainage project.

Resolved: Councillors acknowledged all three of these items were included on the agenda and a short update was provided.

NOTE: One member of the public left the meeting at this point.

Matters to Discuss

071/2025 **EAST RIDING COUNCILLOR REPORT:**

Resolved: There was no East Riding Councillor report to be received. (Closed).

073/2025 **EVENTS:** Councillor Lowe provided an update for Councillors information. No further comments were made.

Resolved: Councillors noted the information on events provided.

074/2025 **PLAY AREA MONTHLY AUDIT:**

Resolved: The monthly play audit was received.

076/2025 **FORMER AIRMYN BOWLS CLUB SITE:**

Councillors were aware there were two prospective tenants interested in the site. After careful consideration Councillors agreed on a preferred tenant. Councillor Nundy confirmed that the Community Payback Team would be supporting with maintenance of the site over the winter period.

Resolved: The Interim Clerk would liaise with Screetons to advise of the Council's decision.

077/2025 **PLAYING FIELD DRAINAGE PROJECT:**

Councillors were provided with costings for the contractor to sow the grass seed with the final topsoil once the drainage lines had settled. Councillors discussed the narrow window for getting the grass seed sown to be effective and asked the Interim Clerk to contact the contractor to provide assurances the works would be completed in time for the seed to germinate. The Interim Clerk had requested sufficient time prior to the contractor accessing the play area to provide a community update. Councillors also shared their frustration at the delay in the completion of the project.

Resolved: The Interim Clerk would liaise with the contractor to advise that the price for the grass seed sowing had been agreed in principle providing there was sufficient time for the seed to germinate effectively.

Proposed: Councillor Nundy; Seconded: Councillor Rodger.

078/2025 **FINANCE**

a) Financial Report – deferred to 8 October 2025;

b) Staff Salaries:

c) Direct Debit due before the next meeting;

d) Payments to be made:

Payee	Invoice No	Detail	Cost
Minster Leasing	858	Photocopier quarterly lease costs	£126.00
HAD-COPY Ltd	159007	Copier charges	£30.29
Starboard Systems	INV-11146	Scribe Lite Subscription August	£14.40
RoSPA Playsafe Ltd	90582	Playground Inspection Training	£420.00
Glwys Services Ltd	202507000010	Fuel for Mowers	£57.51
HSBC		Bank Charges to 19 July 2025	£5.00
Duffin's Garden Mac	25.08.2025	Grass cutting of Village Signs and Riverbank	£317.00
Starboard Systems	INV-11953	Scribe Lite Subscription September	£14.40
HAD-COPY Ltd	159827	Copier charges	£0.23
Glwys Services Ltd	20259888818	Fuel for Mowers	£14.80
ERYC	600609637	SLA – Streetlights	£523.37
ERYC	600609602	SLA – Clocktower Lighting	£336.07
		Total	£1859.07

Resolved: The Interim Clerk be authorised to make the payments on behalf of Airmyn Parish Council, a full report would be submitted for consideration at the next meeting.

Proposed: Councillor Nundy; Seconded: Councillor Staward.

079/2025 **PLANNING:**

- a) 25/01660/PLF: Mr Y Kiyak, 4 White City, Rawcliffe Road, Airmyn, East Riding of Yorkshire, DN14 8JX – Application for erection of tow storey extension to side has been withdrawn.

Resolved: The Interim Clerk advised that the planning application had been withdrawn.

080/2025 **EXCLUSION OF PRESS AND PUBLIC:** Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded, and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted. Councillors agreed to vote by a show of hands.

Resolved: Councillors voted unanimously for press and public to be excluded from the meeting.

081/2025 **STAFFING UPDATE:**

Parish Clerk

Councillors were informed that the Airmyn Parish Clerk had informed the Personnel Committee that they would not be returning to their role. Councillors asked the Interim Clerk to collate information for the recruitment procedure of a new Clerk to be considered at the next meeting.

Caretaker

Councillors were informed that two residents had approached the council to assist with the management and maintenance of its green spaces. Councillors considered the two generous offers but felt that due to the time of the year and the oncoming inclement weather they would not require their services at this time but would reconsider the Council's requirements in the spring. The Interim Clerk would write to the two members of the public to advise of the decision made.

Resolved: The staffing update be received. The Interim Clerk, would provide information to support the recruitment process for a new Clerk and write to the members of the public to thank them for their kind offer which will be reviewed in Spring 2026.

Date of Next Meeting: Wednesday, 8 October 2025at 7.00pm.

The Vice Chair thanked everyone for their attendance and closed the meeting at 9.15pm.

Signed: _____

Date: _____